

**AGENDA**  
**GEORGETOWN-QUITMAN COUNTY, GEORGIA**  
**REGULAR MEETING**  
**FEBRUARY 11, 2020**

CALL TO ORDER 6:30 PM

AGENDA AMENDMENTS

PUBLIC COMMENTS (Time allocated 10-minute's total)  
APPROVAL OF PREVIOUS  
MONTH CHECK REGISTERS  
APPROVAL OF BILLS

MINUTES Regular meeting minutes January 14, 2020 **APPROVED**  
MONTH Called meeting minutes January 27, 2020 **APPROVED**

REPORTS MANAGER'S REPORT  
EMS  
EMA DIRECTOR  
FIRE  
FAMILY CONNECTIONS

OLD BUSINESS

\*UPDATE\*  
\*ACTION ITEM\*

NEW BUSINESS

\*ACTION ITEM\*

DFCS Appointment-Jean Rooks **NEW APPOINTMENT**  
**Deborah Ricketson**

\*ACTION ITEM\* Resolution R01-2020 Verizon Contract Signature Authorization **APPROVED**

\*ACTION ITEM\* Ordinance 01-2020 Election Qualifications **1<sup>ST</sup> READING**

\*ACTION ITEM\* Ordinance 02-2020 General Prerequisites for approval  
of Alcoholic Bev. Lic. **1<sup>ST</sup> READING**

\*ACTION ITEM\* Ordinance 03-2020 Mobile Home permit fee **1<sup>ST</sup> READING**

\*ACTION ITEM\* C1-2020 Ga Municipal Employees Benefit System Defined  
Benefit Retirement Plan Adoption Agreement **APPROVED**

\*ACTION ITEM\* 2019-05 Budget Amendment Exhibit A **APPROVED**

\*ACTION ITEM\* 2019-06 Budget Amendment Exhibit A **APPROVED**

EXECUTIVE SESSION

APPEARANCES

MEETING ADJOURN

*FEBRUARY 2020, Board Meeting*

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**GEORGETOWN-QUITMAN COUNTY COMMISSION  
REGULAR MEETING MINUTES  
JANUARY 14, 2019  
6:30PM**

**CALLED TO ORDER** The meeting was called to order at 6:33 p.m. with prayer followed by the pledge. Members present were Commissioners: Lewis, Blackmon, Hayes, and Kinsey. County Attorney Tracy Cary, County Manager Jason Weeks, County Clerk Carolyn Wilson, and Financial Officer Teri Odom. (Bussey arrived a few minutes late).

**AGENDA AMENDMENTS-**

**Motion made by Kinsey to accept the agenda as presented. Second by Hayes.** Voting Yes- Kinsey, Hayes, Blackmon, and Lewis. (Bussey not present at this time)

**PUBLIC COMMENT-** Tax Commissioner Mindy Ward spoke briefly about a few businesses that have not paid their taxes so therefore based on An Ordinance that was passed we will not be able to issue those businesses an Occupational Tax License until all taxes are paid. Mrs. Ward then went onto to explain the Tax Abatement that M & W Finance receives for the property located at The Point. She passed out a spreadsheet that broke down each year's taxes collected and the abatement for those years. Total Tax abatement is \$33,331.42 vs the taxes collected of \$72,825.87.

**APPOINTMENTS FY 2020-** Vice Chairman took over the meeting at this point and opened the floor for nominations for Chairman, Vice Chairman, County Auditor, and County Attorney.

**Motion made by Kinsey to allow all appointments to remain the same. Second by Hayes.** Voting Yes- Kinsey, Hayes, Blackmon, and Lewis. Meeting was turned back over to Chairman Lewis. FY 2020 appointments are: Chairman Carvel Lewis, Vice Chairman Danny Blackmon, County Auditors DeLoach Wingate & Company PC., and County Attorney Tracy Cary.

**PREVIOUS MONTH CHECK REGISTER-** **Motion made by Blackmon to approve previous month check register. Second by Kinsey.** Voting Yes- Kinsey, Hayes, Blackmon, and Lewis.

**APPROVAL OF BILLS**

**Motion made by Kinsey to approve the bills as presented. Second by Hayes.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon and Lewis. (Bussey arrived at the meeting at this time).

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## **MINUTES**

December 5, 2019 Public Hearing minutes. **Motion made by Kinsey to approve the minutes of the Public Hearing. Second by Hayes.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

December 10, 2019 Regular meeting minutes. **Motion made by Blackmon to approve the minutes of the Regular meeting. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

January 6, 2020 Called meeting minutes. **Motion made by Kinsey to approve the minutes of the Called meeting. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

## **MANAGER'S REPORT**

Weeks reported there were 23 EMS calls for the month of December 18 transports and 5 refusals.

**LMIG-** Weeks stated that he submitted the LMIG application in December. Once received they notified Weeks that we had been randomly selected for an audit. Everything went great with the audit. Weeks stated that he received the approval for the 2020 LMIG application. This will be used to supplement the CDBG project for Clay and Depot Street.

**CDBG-** Weeks explained that we are waiting for the contracts to be signed. The contractor had an issue with their bonding company. They hope to have those signed this week.

Weeks asked the Commissioners to setup a work session. Chairman Lewis asked everyone to check their calendars. The work session is scheduled for January 27, 2020 at 1:30 p.m.

**Fire Dept. Report-** Chief Pate was present at the meeting and gave an update on different things going on with the Fire Dept. They are working on getting all volunteers qualified for the Fireman pension fund. Pate stated that he is working on having all the equipment inspected so that it stays functional. He wants to work closer with the Water Board to have more fire hydrants installed. Pate is working on a mutual aid contract with Clay and Randolph County. Everyone thanked Pate and all the volunteers for their hard work.

**FAMILY CONNECTIONS-** Ms. Sara Lee Crumbs was not able to make it to the meeting so Chairman Lewis gave a brief update. She is working on several items for the literacy program. She is working on different grants for the Library.

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**LIBRARY-** Ms. Betty Fair was not able to be at the meeting so Chairman Lewis gave an update on behalf of Ms. Fair. She has received grant money, has purchased many new books, and welcomes everyone to come to the library and check out what is new.

**OLD BUSINESS-**

**NEW BUSINESS-**

**TAX COMMISSIONER LETTER-** Motion made by Blackmon to approve the letter for the Tax Commission. The law states that collections of a population of less than 30,000 shall make a report every two weeks to the county governing authority of the aggregate amount of taxes collected during the two-week period. Each report shall separately specify the amount collected for the state and the amount collected for the County. The tax collector or tax commissioner shall swear that the report is a correct report of the taxes collected. The governing authority agrees to receive a check once a month the year of 2018. O.C.G.A. § 48-5-142 Also, give written permission from the governing authority to receive all monetary funds as she desire in payment of all taxes and licenses fees due their respective office.

**Second by Kinsey.** Voting yes - Bussey, Kinsey, Hayes, Blackmon, and Lewis. O.C.G.A. § 48-5-146.

**SHERIFF LETTER** –Motion by Blackmon to approve the letter stating that the governing authority agrees to the sheriff’s service fee, after making the reports and payments required by law, and shall pay the remainder to the general fund on a quarterly basis.

**Second by Bussey.** O.C.G.A. § 15-15-5. Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**APPROVAL OF FY 2020 MONTHLY RECURRING PAYMENTS-** Motion made by Bussey to approve the FY 2020 monthly recurring payments. **Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**FISCAL AGENT FAMILY CONNECTIONS-** Motion made by Blackmon to approve to be the Fiscal Agent for Family Connections. **Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**R13-2019 WATER & SEWAGE AUTHORITY BOARD RESOLUTION-** Chairman Lewis read the Resolution for the Water and Sewage Authority board. This Resolution is to reduce the size of the board from 7 members to 5 members. **Motion made by Blackmon to approve**

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**Resolution R13-2019 Water and Sewage Authority Board. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**2020-01 EXHIBIT A BUDGET AMENDMENT- Motion made by Kinsey to approve 2020-01 Exhibit A budget amendment. Second by Hayes.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**CHARTER AMENDMENT-** Chairman Lewis read Section 2-102 term of office qualifications/disqualifications under section B. He then stated the amendment would add, “All elected officials must have all local taxes paid in full and any money that is owed to the County at the time of qualifying except for taxes that are in arbitration”. **Motion made by Kinsey to add the amendment to the charter Section Code 2-102 under section B “all elected officials must have all local taxes paid in full and any debt that is owed to the County at the time of qualifying except for taxes that are in arbitration”.** **Second by Hayes.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**BEER AND WINE APPLICATION ORDINANCE AMENDMENT-** Chairman Lewis stated that we need to amend the Beer and Wine application ordinance to state that you will not be able to purchase or renew the Beer and Wine license until all taxes are paid in full. Lewis asked County Attorney Cary to prepare this and have it for the 1<sup>st</sup> reading at the work session meeting on January 27, 2020.

Mr. Joe Norris asked if they could get some speed bumps put down on High street. Weeks told Mr. Norris that we have plenty of speed bumps in stock and as long as the area where he wants the speed bumps placed is not in the area where they are fixing to do the CDBG project it would not be a problem to put them down.

Fire Chief Pate asked if they could get some speed bumps put down in Winding Way. Pate also brought up the liter issue in the County. He does not feel like it is fair that the County employees have to pick up trash that people are throwing out. Pate would like everyone get together to come up with a solution.

**EXECUTIVE SESSION- Motion made by Hayes to go into executive session to discuss pending litigation and personnel. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis. **Motion made by Blackmon to close executive session. Second by Bussey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis. **Motion made by Kinsey to return to regular session. Second by Blackmon.** Voting Yes-Bussey, Kinsey, Hayes,

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Blackmon, and Lewis. **Motion made by Bussey to commit to supporting the Water board on the cost analysis on funding. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis. **Motion made by Kinsey to work with the Water & Sewage Authority Board to better the board and help save the Water & Sewage Authority Board funds. Second by Blackmon.** Voting Yes-Bussey, Kinsey, Hayes, Blackmon, and Lewis.

**APPEARANCES –**

**MEETING ADJOURN**

Motion to adjourn 8:32 p.m.

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Carvel Lewis, Chairman

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Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner

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David Kinsey, Commissioner

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Jim Hayes, Commissioner

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Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION  
CALLED MEETING MINUTES  
JANUARY 27, 2020  
1:30 P.M.**

**CALLED TO ORDER** The meeting was called to order at 1:43 P.M. with prayer. Members present were Commissioners: Lewis, Blackmon, Hayes, and Kinsey. County Manager Jason Weeks, Financial Officer Teri Odom and County Clerk Carolyn Wilson. (Bussey was not present).

**AGENDA AMENDMENTS-**

**Motion made by Hayes to amend the agenda to add Job tips program. Second by Kinsey.** Voting Yes- Kinsey, Hayes, Blackmon, and Lewis.

**TIMBER EASEMENT-** Weeks explained that Frankie Darby owns property that joins the treatment plant on 39 N. She has put the property up for sale and would like to have a written timber easement in place so that when it sells the new owner would have something in writing. Weeks stated that County Attorney Tracy Cary has written an agreement up as long as all the Commissioners were in agreement with it. **Motion made by Blackmon to move forward with the timber easement agreement. Second by Kinsey.** Voting Yes-Kinsey, Hayes, Blackmon, and Lewis.

**PRORATE BEER & WINE LICENSE-**After some discussion this was tabled until Weeks can check with surrounding counties to find out if they prorate their Beer & Wine License.

**FLAG POLE-** Weeks stated that Commissioner Mr. Jim Hayes asked about getting a flagpole for here at the Government Complex. Weeks is going to check with the Woodmen of the World which is who donated the one that is at EMS to see if we could get one thru them. Superior Clerk Fendley mentioned that the light on the flagpole at the Courthouse is not working. Weeks is going to look at it to get it fixed. Weeks will research all options on getting a flagpole.

**BUILDING PERMIT FEE SCALE-**After a discussion on the current building permit fee scale versus the new building permit fee scale a **Motion was made by Blackmon to approve the new building permit fee scale. Second by Hayes.** Voting Yes-Kinsey, Hayes, Blackmon, and Lewis.

**MOBILE HOME PERMIT FEE-**Weeks stated that right now the permit fee scale for moving a mobile home into the County is different prices based on size of mobile home. We would like to change the fee to a flat rate of \$350.00 no matter what size the mobile home is. This rate of

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\$350.00 includes the electrical, plumbing, and HVAC permits with it. All commissioners agreed to move forward to make this Ordinance change.

**END OF YEAR VACATION PAY**-Weeks brought this to the Commissioners to discuss because several employees have asked him about changing the amount of vacation pay you can receive from 40 hours to 80 hours. Chairman Lewis stated he would like to do more research thru ACCG. Lewis would like to gather info on Full time and part time.

**ACCG TRAINING DATE**-Weeks stated that the training dates for the ACCG training are February 19th or 20th. He explained that this training would probably last all day. Some of the training will be for the Commissioners only and some will be for all constitutional officers. After discussing the dates and everyone's schedule, this was set for February 20, 2020.

**GA JOB TIPS**-Vice Chairman Blackmon explained to everyone that Lorraine Cobb, executive director out of Columbus, Ga. has been working with him to get jobs for residents of Georgetown-Quitman County. They pay for approximately 3 months of the employees' pay and workers compensation. The employer does not have to do any paperwork for these first 3 months. Blackmon is very pleased with this program and their eagerness to help people get jobs. Chairman Lewis asked Weeks to come up with job descriptions for the road dept. Probate Judge Matt Self spoke about seeking direction on helping drug addicts get to a drug program. He wanted to know if he was able to use the D.A.T.E. fund money for transportation for these drug addicts to get to the program. Financial Officer Odom advised Judge Self that he would need to contact Judge Craig Earnest for approval to use those funds.

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**APPEARANCES -**  
**EXECUTIVE SESSION –**  
**MEETING ADJOURN**

Motion to adjourn at 2:30 p.m.

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Carvel Lewis, Chairman

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Danny Blackmon, Vice Chairman

\_\_\_\_\_ not present \_\_\_\_\_

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Willie H. Bussey, Jr., Commissioner

\_\_\_\_\_  
David Kinsey, Commissioner

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Jim Hayes, Commissioner

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Attest: Jason Weeks, County Manager

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